

## Red River Parish School Board

### Job Description

**Title:** Classroom Teacher, Regular/ Special Education/ Title II Funded Teacher (Fair Labor Standards Act—FLSA Exempt)

**Qualifications:** A bachelor's degree, a valid Louisiana teaching certificate, and such additions to the above qualifications as the board may find appropriate and acceptable.

**Superordinate:** Principal (Evaluator), Supervisor of Special Education (Special Education Teachers Only), Director of Federal Programs (Title II Teachers Only)

### Performance Responsibilities

#### **Domain 1: Planning and Preparation – 1C- Setting Instructional Outcomes**

- The teacher values, sequences and aligns curriculum enabling students to build their understanding of important ideas from concept to concept.
- The teacher designs and structures lessons so the learner outcomes are at an appropriate cognitive level.
- The teacher writes and plans multi-disciplinary outcomes for student learning, not student activity.
- The teacher differentiates outcomes and instruction for students of varied abilities.
- The teacher creates and /or uses a variety of assessment tools that are curriculum-aligned and challenging.

#### **Domain 2: The Classroom Environment- 2C- Managing Classroom Procedures**

- The teacher helps students to develop skills to work purposefully and cooperatively in groups.
- The teacher facilitates lessons that engage students in different types of activities-large groups, small groups and independent work.
- To ensure smooth functioning of all routines and maximizes instructional time.

#### **Domain 3: Instruction -3B- Questioning and Discussion Techniques**

- The teacher develops and presents questions that cause students to think and reflect; resulting in a deeper understanding of the topic.
- The teacher promotes learning through discussion.
- The teacher uses a range of techniques to ensure that all students contribute to the discussion and enlists the assistance of students to ensure this outcome.

#### **Domain 3: Instruction- 3C- Engaging Students in Learning**

- The teacher facilitates activates and assignments that promote learning and are aligned with the goals of the lesson.
- The teacher groups students for instruction in a variety of ways using factors such as similar backgrounds, ability levels, as well as random grouping.
- The teacher selects instructional materials suited to engaging students in understanding and learning at a deeper level.
- The teacher delivers lessons that are appropriately structured and paced.

#### **Domain 3: Instruction- 3D- Using Assessment in Instruction**

- The teacher aligns assessment to the curriculum.
- The teacher informs students of the criteria for assessment.
- The teacher monitors student learning using a variety of techniques.
- The teacher provides valuable feedback in a timely, constructive and substantive manner.
- The teacher promotes student self-assessment and student self-monitoring of their progress.

**Professionalism Competency**

- The teacher contributes to achieving the school’s mission, engages in self-reflection and growth opportunities, and creates and sustains partnerships with families, colleagues and communities.
- The teacher engages in self-reflection and growth opportunities to support high levels of learning for all students.
- The teacher collaborates and communicates effectively with families, colleagues, and the community to promote student’s academic achievement and to accomplish the school’s mission.

**Professional Ethics**

1. Exhibits regular attendance and punctuality.
2. Communicates effectively with students, staff, parents, and community.
3. Assumes outside classroom duties as related to school.
4. Assists in enforcing school/board rules and policies.
5. Ensures proper care of textbooks, teaching aids, and equipment.
6. Participates in professional development opportunities to further develop effectiveness.
7. Creates partnerships with parents/caregivers and colleagues.
8. Supports school programs and displays positive attitude.
9. Completes reports and records as assigned.
10. Adheres to Red River Parish School Board’s dress code (GAMB)
11. Maintains confidentiality in matters relating to students and staff.
12. Adheres to the Red River Parish School Board’s Sexual Harassment Policy (GAEAA) and Employee Conduct (GBRA).

**Other:** To perform other duties as may be required by the principal when the duty is normally required of all teachers.

The signature below indicates that the primary or secondary evaluator has reviewed this job description with the person whose signature appears in the employment signature space.

\_\_\_\_\_  
Employee Name (Print)

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Immediate Supervisor

\_\_\_\_\_  
Date

Terms of Employment: **12 Months**