

Job Description

TITLE: Educational Diagnostician

Qualifications: Must have valid LA Teaching Certificate with Endorsement of Educational Diagnostician

Superordinate: Special Education Director

Performance Responsibilities

1. To explain and interpret the educational assessment services and assessments finds to parents, teachers, principals and other members of the school system.
2. To assist teachers and other personnel in the design and implementation of educational and behavioral interventions for referred students.
3. To serve as assessment team leader.
4. To evaluate as a member of the system multi-disciplinary team.
5. To function as evaluation coordinator for designated referred students.
6. To function as Support Service Provider for designated non-exceptional students.
7. To serve as a liaison to designated School Building Level Committees.
8. To participate in special education eligibility determinations and IEP staffing.
9. To serve as a resource person at conferences and in-service meetings in matters within the expertise of the school Educational Diagnostician.
10. To cooperate and coordinate with the community and community agencies to deliver services to students.
11. To maintain accurate case records on all students regarding their referrals, evaluations and any other services provided by the assessment teacher in accordance with the requirements of parish, state, federal laws, regulations and/or policies.
12. To provide a written report of any educational assessment or other services provided to students.
13. To attend staff, professional and inter-agency meetings including those assigned.
14. To keep abreast of new developments in the areas of school assessment teacher and keep appropriate school personnel informed of the same.
15. To complete all required reports of the parish and State Department of Education within time lines.
16. Meet the Professional Development requirements of Bulletin 1525.
17. To perform all others duties as assigned by superordinate.

The signature below indicates that the primary or secondary evaluator has reviewed this job description with the person whose signature appears in the employment signature space.

Employee Name (Print)

Employee Signature

Date

Immediate Supervisor

Date

Terms of Employment: 10 Months