

Red River Parish School Board

Job Description

TITLE: **School Nurse**

Qualifications: Must have a current license as a registered professional nurse in the State of Louisiana and have at least two (2) years of experience as a registered nurse.

Superordinate: Director of Child Nutrition
Superintendent or Designee

Performance Responsibilities

1. Serves as an advocate for the child.
2. Screens student health and development status.
3. Maintains a comprehensive health history and health appraisal record's system.
4. Serves a resource person in interpreting health and development assessments to students, parents and educators.
5. Refers students to appropriate community resources for necessary services.
6. Assists in the control of communicable diseases through early detection, exclusion, and reporting.
7. Checks on a scheduled basis, immunization status of students and refers for insufficient level.
8. Acts as a participant in developing and implementing the health instruction program of the system.
9. Participates in revising and implementing system health policies.
10. Remains knowledgeable of federal, state, and local regulations and policies regarding health education.
11. Meets all guidelines established by the State Department of Education for the School Health Nursing Service Programs.
12. Exhibits ethical and moral character and encourages the same within the faculty, staff and student body.
13. Meets the Professional Development requirements in Bulletin 1525.
14. Performs any other duties as assigned by superordinate.

Professional Ethics

1. Maintain good attendance
2. Reports to work on time.
3. Adheres to Red River Parish School Board's dress code (GAMB)
4. Promotes harmony between: principals, teachers, students, and staff.
5. Accepts and supports administrative decisions.
6. Displays professional ethics on and off duty.
7. Maintains a positive attitude of promoting school and community relations.
8. Fosters good community relations.
9. Participates in harmonious working relationship with peers, parents and community relations
10. Maintains confidentiality in matters relating to students and staff.
11. Adheres to the Red River Parish School Board's Sexual Harassment Policy (GAEAA) and Employee Conduct (GBRA).
12. Adheres to Red River Parish School Board's dress code (GAMB)

The signature below indicates that the primary or secondary evaluator has reviewed this job description with the person whose signature appears in the employment signature space.

Employee Name (Print)

Employee Signature

Date

Immediate Supervisor

Date

Terms of Employment:

10 Months