



Red River Parish Public Schools

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COUSHATTA, LA 71019
Phone: (318)932-4081 • Fax: (318)932-3081
www.rrbulldogs.com

Mrs. Alison N. Strong, Superintendent

Check Request Form

Payable To:	Date:
Reason/Invoice Number:	Amount:

Request Made By:

Class/Club/Organization:
Sponsor:

Approved By:

Signature(Sponsor or Principal):	Date:
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If the amount of the check is to be split between several accounts, show breakdown below.

Class/Club Account	Memo/Invoice Number	Amount

Attach a copy of your documentation (cash receipts, invoices) to your check request form.